



STATE OF CONNECTICUT
STATE BOARD OF EDUCATION



February 8, 2010

Dear High School Principals, Guidance Counselors, PTA Presidents, and Student Council Presidents:

Since July 1998, two Grade 12 public school students have been seated on the Connecticut State Board of Education. The students, who are appointed by the Governor, serve a one-year term, beginning July 1. This year's student members, Hannah Klein of Woodbridge and Hunter Kodama of North Stonington, have brought unique and valuable perspectives to the Board's deliberations.

We are now beginning the selection process for the 2010-11 student Board members. The application package is attached. **Please post the "Notice to Grade 11 Students" on a centrally located bulletin board and on your website.** The application materials can be downloaded by accessing the Department's website: www.state.ct.us/sde. **Applications must be postmarked on or before March 22, 2010.** Please distribute this notice to guidance counselors, PTA presidents, student council members and post throughout your school building.

The State Student Advisory Council on Education (SSACE) will review all applications and will select several students for an interview. A SSACE panel will conduct interviews in April or May and will refer five of those individuals to the Governor for her consideration. The Governor will interview the five students and will appoint two students to serve on the Board from July 1, 2010, through June 30, 2011.

Please encourage qualified students in your school to submit their applications. I look forward to your school's participation in this unique opportunity for students. If you have any questions concerning the application process, please call Pamela Bergin, Assistant to the Commissioner, at 860-713-6510.

Sincerely,

A handwritten signature in black ink, reading "Mark K. McQuillan".

Mark K. McQuillan
Commissioner of Education

cc: Superintendent of Schools

MKM/pvb
enclosures

NOTICE TO GRADE 11 STUDENTS

APPLICATION PROCESS FOR MEMBERSHIP ON THE CONNECTICUT STATE BOARD OF EDUCATION 2010-11

Each year, the Governor appoints two students entering their senior year to serve on the Connecticut State Board of Education. Student Board members participate fully in discussions about education policy and lend an important perspective to Board deliberations, although they do not have voting privileges. We encourage you to consider applying for membership on the Board (July 1, 2010 through June 30, 2011).

ARE YOU QUALIFIED?

Students who wish to apply for membership on the Board:

- ☐ Must be enrolled in a public high school; *and*
- ☐ Must have at least a B+ average; *and*
- ☐ Will have completed Grade 11 prior to July 1, 2010; *and*
- ☐ Must be able to attend monthly all-day meetings in Hartford (usually the first Wednesday of each month).

HOW TO APPLY

If you meet all of the above qualifications and wish to apply for membership on the Board, please submit the following (address noted below):

1. application form (see reverse side);
2. three (3) reference letters from teachers or school administrators;
3. resume; and
4. a one-page statement describing your qualifications for appointment to the Board.

DUE DATE

Complete application packages must be **postmarked on or before March 22**. Applications postmarked after March 22 will not be considered. Please submit your complete application package to:

***Ms. Pamela V. Bergin, Assistant to the Commissioner
Connecticut State Department of Education
165 Capitol Avenue – Room 301
Hartford, CT 06106
(Facsimile: 860-713-7002)***

SCREENING PROCESS

The State Student Advisory Council on Education will review all application packages. Based on its review, the Council will select applicants for interviews to be conducted in April or May. At the conclusion of the interview phase, the Council will recommend five candidates to the Governor for her consideration. The Governor will interview the five finalists, and appoint two students to the Board for a one-year term commencing July 1, 2010.

QUESTIONS?

Should you have any questions concerning the responsibilities of a member of the Board or the business it conducts, go to the **Board's website at www.ct.gov/sde**. If you have questions about the application process, call Pamela Bergin, **860-713-6510**.

APPLICATION FORM
for
STUDENT MEMBER OF THE
CONNECTICUT STATE BOARD OF EDUCATION

July 2010 – June 2011

Please complete the following information:

Name: _____ **Address:** _____
(street)

Telephone: (____) _____ (home) _____
(____) _____ (cell) (town) (zip code)

E-Mail Address: _____

High School: _____
(name and town of school)

I have enclosed all required application materials:

- this completed Application Form; and
- three reference letters from teachers or school administrators attesting to my suitability to serve on the State Board of Education; and
- my resume; and
- a one-page statement describing why I believe I should be appointed as a student member of the State Board of Education.

I attest that I meet the eligibility criteria (i.e., I am enrolled in a public high school; I have at least a B+ average; and I will have completed Grade 11 by July 1, 2010). I understand that if appointed, I will attend monthly all-day meetings in Hartford and will be responsible for my own transportation.

Signed: _____ **Date:** _____
(signature of applicant)

COMPLETE APPLICATION PACKAGES MUST BE POSTMARKED ON OR BEFORE MARCH 22, 2010. (Applications postmarked after March 22 will not be considered.)

SEND TO: Pamela V. Bergin, Assistant to the Commissioner
State Department of Education
165 Capitol Avenue, Room 301
Hartford, CT 06106
Facsimile: 860-713-7002